

MBAIAA IGR MEETING

September 11, 2018

- Meeting called to order by Flossie S @ 7:01pm
- Serenity Prayer and 12 Tradition observed
- New IGRs since last meeting: Kimmy MONYPAA Liason, Nick-Sunday Beacon House Meeting, Rich (Secondary) Wednesday Night Village Group
- Birthdays: Susan 42yrs, Chris T 8/30 6yrs,
- Steering Committee Intro- Present: Jana D (Office Admin), Susan B (IGR at Large), Kate (IGR at Large), Carissa H (IGR at Large), Shena (IGR at Large), Ryan D (IGR at Large), Chris T (Recording Sec), Flossie S (Chairperson). Total Attendees: 17
- Previous meeting minutes read and approved with corrections 0 opposed.

Chairperson Report- Flossie S

- Looking towards end of year responsibilities and events like Budget Committee, Gratitude Month, Holiday Potluck, etc...

Treasurer Report- Kate

- August Gross \$5204.63 Aug Expenses \$6645.34 Aug Net -\$1140.71 Negative for the month due to Expenses for Hawaii Raffle paid in August, proceeds were deposited in July.

Central Office Admin Report- Jana D

- Annual "Stand Down" 2018 event for Homeless Veterans 9/28-9/30. Looking for representation to staff PI/CPC table. Carissa and Kelly to assist. John will be available should there be issues with Check in.
- Attending Central Office Administrators Seminar in Montreal 9/21-9/24.
- Walter W back as the Office Volunteer Coordinator. Volunteer needed Thurs AM 9-1:30pm can be a shared position.
- Added new statement into Operating Guidelines regarding regular review of the Prudent Reserve, which was passed at last IGR meeting.
- Wed Night Village Group 6:30pm needs support.

Committee Reports:

IGR at Large-

Shena: Requested list of meetings not having IGRs

Liason Reports-

Birthday Meeting Chair- Barbara N/A

- Sat 9/29, Mighty Muffins to host. Speaker: Jane D

GSR's- Barbara NA

MBAR- May

- MBAR 2019 Meetings are now at 11am 2nd Sat of the month at Martinez Hall. Next meeting committee will be selecting the event space to host 2019 MBAR. Calendar flyer handed out to IGR's reflecting 2018 and 2019 meeting dates.
- Getting committees going want young and old! Lots of service positions will be available.

MONYPAA- Kimmy

- 9/16 ice cream social at Fellowship Hall.
- 10/6 "Raised from the Dead" Costume Party. Meeting 6pm Food and Dance 7:30-9:30pm. Pre-sale tickets \$20 or \$25 at the door. Location 800 Cass St Monterey (Bethlehem Church).

H&I- Alison G

- Have questions on H&I? Come to the H&I meeting 1st Thurs of the month at Martinez Hall 7pm
- Being of service is powerful stuff! Groups needing to have representation please send representative to the meeting on Thursday. There are many service levels of H&I.
- Please check your pink cans, there are new labels available for the can. The can should state contributions go towards H&I expenses. New labels are available and will be available at CO.

Business and Housekeeping:

- Secretary workshop (Susan B) was a success, lots of attendees and participation will be looking at having another.
- Grapevine Publication (Amy Q) Grapevine app available on phone and if free with subscription. Continue to speak up to groups It is a great way to have a service position and support this meeting in print.

New Business- Jana D & Flossie

- Budget Committee 2019 met this afternoon Please submit suggestions to CO before 9/25. Goal is to have proposed Budget to IGR's by Oct IGR meeting.
- Elections: PI/CPC Deb available who is current 12 Step Women's Chair. Nomination of Deb accepted and vote with 0 opposed. 12 Step chair women's Daniella W was nominated. Daniella has 10 months of sobriety suggestion is 1yr. Motion made to: Wave recommended sobriety requirement of 1yr for Women's 12 Step Chair and nominate Daniella W. Motion approved w/ 0 opposed.

7th Tradition Observed and meeting closed with the Responsibility Statement

Meeting Adjourned at 8:00p Next Meeting 10/9/18 7pm

MBAIAA
Balance Sheet
As of August 31, 2018

	Aug 31, 18
ASSETS	
Current Assets	
Checking/Savings	
CHANGE FUND	77.04
CHASE - OPERATING (...0935)	13,469.17
CHASE - PRUDENT RES (...4798)	17,193.03
Total Checking/Savings	30,739.24
Other Current Assets	
Inventory	
Books	1,339.24
Electronic Media	342.40
Medallions	508.60
Meeting Schedules	32.21
Pamphlets	1,032.99
Inventory - Other	778.38
Total Inventory	4,033.82
Undeposited Funds	484.10
Total Other Current Assets	4,517.92
Total Current Assets	35,257.16
Other Assets	
Security Deposit	620.00
Total Other Assets	620.00
TOTAL ASSETS	35,877.16
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	-4,799.00
Payroll Tax Liability	2,907.56
Sales Tax Payable	36.70
Total Other Current Liabilities	-1,854.74
Total Current Liabilities	-1,854.74
Total Liabilities	-1,854.74
Equity	
Opening Bal Equity	16,697.15
Retained Earnings	17,990.00
Net Income	3,044.75
Total Equity	37,731.90
TOTAL LIABILITIES & EQUITY	35,877.16

MBAIAA
Profit & Loss
August 2018

	Aug 18
Ordinary Income/Expense	
Income	
BIRTHDAY MEETINGS	
50-50 Raffle	187.50
7Th Tradition	240.00
Book Raffle	69.00
Total BIRTHDAY MEETINGS	496.50
GROUP CONTRIBUTIONS	
Group Contributions	2,473.39
Total GROUP CONTRIBUTIONS	2,473.39
INTEREST INCOME	0.14
LITERATURE SALES	373.57
OTHER CONTRIBUTIONS	
Grateful Givers	242.00
Total OTHER CONTRIBUTIONS	242.00
STEERING & IGR 7TH TRAD	56.00
UNITY DAY income	1,775.00
Total Income	5,416.60
Cost of Goods Sold	
Cost of Goods Sold	
COG-Books	197.51
COG-Pamphlets	5.31
Cost of Goods Sold - Other	9.01
Total Cost of Goods Sold	211.83
Total COGS	211.83
Gross Profit	5,204.77
Expense	
ANSWERING SERV.	112.40
BIRTHDAY EXPENSES	
Bday cof-supply	124.36
Bday rent	200.00
Total BIRTHDAY EXPENSES	324.36
CENTRAL OFFICE SEMINAR	79.40
COPIER MAINTENANCE CONTRA...	56.68
INSURANCE	90.00
INTERNET SERVICES	49.95
LITERATURE	1,562.90
OFFICE SUPPLIES	87.10
Payroll	
Payroll Wages	2,461.00
Taxes	-502.20
Total Payroll	1,958.80
RENT	821.00
SPEC. EVENTS EXPENSES	
50th Anniversary	250.00
Hawaii Raffle	1,189.14
Total SPEC. EVENTS EXPENSES	1,439.14

MBAIAA
Profit & Loss
August 2018

	<u>Aug 18</u>
TELEPHONE	64.01
Total Expense	<u>6,645.74</u>
Net Ordinary Income	<u>-1,440.97</u>
Net Income	<u><u>-1,440.97</u></u>

MBAIAA
Profit & Loss Prev Year Comparison
January through August 2018

	Jan - Aug 18	Jan - Aug 17	\$ Change	% Change
Ordinary Income/Expense				
Income				
BIRTHDAY MEETINGS				
50-50 Raffle	1,846.00	1,672.00	174.00	10.4%
7Th Tradition	2,117.37	2,366.24	-248.87	-10.5%
Book Raffle	632.50	560.00	72.50	13.0%
Total BIRTHDAY MEETINGS	4,595.87	4,598.24	-2.37	-0.1%
GROUP CONTRIBUTIONS				
Group Contributions	22,431.22	21,770.25	660.97	3.0%
Total GROUP CONTRIBUTIONS	22,431.22	21,770.25	660.97	3.0%
INTEREST INCOME	0.40	1.55	-1.15	-74.2%
LITERATURE SALES	6,543.21	3,782.59	2,760.62	73.0%
NSF Checks	0.00	12.00	-12.00	-100.0%
OTHER CONTRIBUTIONS				
5'ers	0.00	5.00	-5.00	-100.0%
Anonymous	0.00	273.00	-273.00	-100.0%
Bequest	5,000.00	0.00	5,000.00	100.0%
Grateful Givers	1,536.24	2,482.85	-946.61	-38.1%
Gratitude	0.00	309.00	-309.00	-100.0%
H&I contribution	0.00	232.67	-232.67	-100.0%
Miscellaneous	0.00	47.50	-47.50	-100.0%
Total OTHER CONTRIBUTIONS	6,536.24	3,350.02	3,186.22	95.1%
Payroll Tax Refund	189.00	0.00	189.00	100.0%
SPECIAL EVENTS				
50th Anniversary	1,252.42	0.00	1,252.42	100.0%
Hawaii Raffle	4,280.00	4,010.00	270.00	6.7%
Workshop Event	109.00	0.00	109.00	100.0%
Total SPECIAL EVENTS	5,641.42	4,010.00	1,631.42	40.7%
STEERING & IGR 7TH TRAD	430.00	313.75	116.25	37.1%
UNITY DAY income	1,942.33	1,950.00	-7.67	-0.4%
Total Income	48,309.69	39,788.40	8,521.29	21.4%
Cost of Goods Sold				
Cost of Goods Sold				
COG-Books	4,526.94	2,075.69	2,451.25	118.1%
COG-Meeting Schedules	-1.00	0.79	-1.79	-226.6%
COG-Pamphlets	94.30	74.80	19.50	26.1%
Cost of Goods Sold - Other	119.29	135.45	-16.16	-11.9%
Total Cost of Goods Sold	4,739.53	2,286.73	2,452.80	107.3%
Total COGS	4,739.53	2,286.73	2,452.80	107.3%
Gross Profit	43,570.16	37,501.67	6,068.49	16.2%
Expense				
ADVERTISING				
Monterey County Weekly	1,372.40	1,372.40	0.00	0.0%
Total ADVERTISING	1,372.40	1,372.40	0.00	0.0%
ANSWERING SERV.	894.40	869.80	24.60	2.8%
BANK CHARGES				
Insufficient Funds Fee	0.00	12.00	-12.00	-100.0%
Service Charges	0.00	6.00	-6.00	-100.0%
Total BANK CHARGES	0.00	18.00	-18.00	-100.0%

MBAIAA
Profit & Loss Prev Year Comparison
January through August 2018

	Jan - Aug 18	Jan - Aug 17	\$ Change	% Change
BIRTHDAY EXPENSES				
Bday cof-supply	389.91	372.61	17.30	4.6%
Bday Grapevine	0.00	28.97	-28.97	-100.0%
Bday rent	1,600.00	1,600.00	0.00	0.0%
BIRTHDAY EXPENSES - Other	96.15	92.12	4.03	4.4%
Total BIRTHDAY EXPENSES	2,086.06	2,093.70	-7.64	-0.4%
CENTRAL OFFICE SEMINAR	581.75	30.00	551.75	1,839.2%
COMPUTER & SOFTWARE	335.37	300.06	35.31	11.8%
COPIER MAINTENANCE CONTRA...	464.15	434.15	30.00	6.9%
IGR RENT	180.00	0.00	180.00	100.0%
INSURANCE				
D&O Insurance	661.00	643.00	18.00	2.8%
Workmans Comp	0.00	109.57	-109.57	-100.0%
INSURANCE - Other	720.00	405.00	315.00	77.8%
Total INSURANCE	1,381.00	1,157.57	223.43	19.3%
INTERNET SERVICES				
Web host/Domain Name	0.00	197.30	-197.30	-100.0%
Website upgrade	1,408.00	0.00	1,408.00	100.0%
INTERNET SERVICES - Other	399.60	371.74	27.86	7.5%
Total INTERNET SERVICES	1,807.60	569.04	1,238.56	217.7%
LITERATURE	5,928.10	1,655.46	4,272.64	258.1%
MISCELLANEOUS	0.00	47.50	-47.50	-100.0%
NON-PROFIT FEES				
199 CA Exemp Org Annual Info...	10.00	0.00	10.00	100.0%
RRF-1 Register of Charity	0.00	25.00	-25.00	-100.0%
Total NON-PROFIT FEES	10.00	25.00	-15.00	-60.0%
OFFICE SUPPLIES				
OPEN HOUSE	0.00	37.36	-37.36	-100.0%
OFFICE SUPPLIES - Other	661.78	800.27	-138.49	-17.3%
Total OFFICE SUPPLIES	661.78	837.63	-175.85	-21.0%
Payroll				
Payroll Wages	17,355.72	19,809.64	-2,453.92	-12.4%
Taxes	-2,485.91	0.00	-2,485.91	-100.0%
Total Payroll	14,869.81	19,809.64	-4,939.83	-24.9%
POSTAGE				
Stamps	203.10	147.00	56.10	38.2%
Total POSTAGE	203.10	147.00	56.10	38.2%
Reconciliation Discrepancies	0.50	0.20	0.30	150.0%
RENT	6,568.00	6,568.00	0.00	0.0%
SPEC. EVENTS EXPENSES				
50th Anniversary	889.62	0.00	889.62	100.0%
Hawaii Raffle	1,189.14	1,712.57	-523.43	-30.6%
Holiday Banquet	200.00	0.00	200.00	100.0%
Labor Day picnic	0.00	54.40	-54.40	-100.0%
Workshop Event	223.12	0.00	223.12	100.0%
Total SPEC. EVENTS EXPENSES	2,501.88	1,766.97	734.91	41.6%
TELEPHONE	512.18	563.14	-50.96	-9.1%
UNITY DAY Expense	167.33	0.00	167.33	100.0%
Total Expense	40,525.41	38,265.26	2,260.15	5.9%
Net Ordinary Income	3,044.75	-763.59	3,808.34	498.7%
Net Income	3,044.75	-763.59	3,808.34	498.7%

MBAIAA
Contributions by Group
August 2018

Name	Amount
.Carmel	
EARLY DISCUSSION - 14...	78.00
CARMEL MONDAY NIGH...	59.40
GOOD MORNING CARM...	531.50
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Total .Carmel	668.90
.Carmel Valley	
TUE MID VALLEY - 101047	60.00
C.V. WOMEN'S - 139741	44.70
THE MIGHTY MUFFINS - ...	262.00
LIVING SOBER - 606201	22.00
C.V. STEP STUDY - 1456...	26.40
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Total .Carmel Valley	415.10
.Corral de Tierra	
WOMEN CORRAL DE TE...	50.10
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Total .Corral de Tierra	50.10
.Marina	
PRIMARY PURPOSE- 71...	11.92
OTTER GROUP - 673398	63.00
CIRCLE OF GRATITUDE ...	31.00
MARINA THURSDAY NIG...	102.60
OTTER GROUP - 673398	56.00
PRIMARY PURPOSE- 71...	32.04
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Total .Marina	296.56
.Monterey	
CLOSED WOMEN'S GRO...	76.68
TOPIC TAG - 715756	45.36
Bus Trip	197.00
SUNDAY BIG BOOK STU...	89.40
Monypaa	60.00
ATTITUDE ADJUST FRI - ...	73.00
SPIRIT WOMEN - 710488	31.50
GLBT BOOK STUDY - 17...	19.20
SUNDAY BIG BOOK STU...	22.84
CLOSED WOMEN'S GRO...	103.50
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Total .Monterey	718.48
.Pacific Grove	
BIG BOOK 2001 - 147780	38.50
SUNDAY DISCUSSION - ...	64.80
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Total .Pacific Grove	103.30
.Seaside	
SENIORS IN SOBRIETY -...	129.75
SENIORS IN SOBRIETY -...	91.20
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Total .Seaside	220.95
TOTAL	2,473.39