

# **MBAIAA IGR MEETING MINUTES**

October 13, 2020

- Meeting called to order at 7:00pm
- Serenity prayer and reading of the 12 traditions observed
- Attendees: 28 Voting members: 26
- New IGRs: Claudette- Seniors in Sobriety, Carolyn- Mighty Muffins, Daylene- Sunday night Big Book Study Saint James, Samantha- Sunday Serenity Group.
- Birthdays/Milestones: Judy- 9/11 23 years, Marcia- 10/1 37 years, Christina- 9/18 31 years.
- Steering committee intro: Jana (COA), Chris (Chairperson), Daniella (Recording secretary), Kate (Treasurer), Claudia (IGR at large), Susan (IGR at large), Steph (PICPC), Brian (IGR at Large), Amalia (women's 12 step chair), Brandon (IGR at large), Jeremy (Web Admin)
- Reading/approval of previous minutes: Daniella. Approved as presented with 0 opposed.

## **Chairperson report- Chris**

Good evening, thank you for your attendance.

Last month we had fabulous attendance! I appreciate the representation and involvement of all the groups. I hope we can all continue to share and collaborate to have a presence and serve our community in the best ways, and to extend the hand of AA to the newcomer and those suffering from the disease of alcoholism. Any support we may be to your group or members is welcome. It was very exciting to be able to bring back the Birthday meeting, this month we have it ironed out to where we can roll out the 50/50 raffle. Zoom meeting hand offs may be coming up as service positions rotate, any questions please ask. Should there be a change in meeting ID or passwords please use the "meeting update" form in the remote meeting section of our website and updates can happen with a very quick turn around. Zoom security functions continue to be enhanced and several meetings have adopted using a co-host, greeter, and electronic treasurer positions. Holiday season is upon us, some meetings may want to review their phone lists and update them. Newcomers and members that are wanting to fellowship or need assistance should be able to connect. There may also be some members that have missed the opportunity to be helped or informed of your meeting changes and enjoy the conversation.

## **Treasurer report- Kate**

<b>Sept Gross</b>	<b>\$6884.24</b>
<b>Sept Expenses</b>	<b>\$3741.20</b>
<b>Net</b>	<b>\$3143.04</b>

Group contributions are up, we are hoping to keep them up. Individual contributions are up as well. The liability insurance invoice has not come through yet, that should be coming in this month. We transferred the \$2,000 from our prudent reserve to our operating expenses.

### **Central office admin report: Jana**

Group contributions are definitely up. Great support from GMC and the Mighty Muffins. Also strong support from individuals. Seems like when people heard that we had to dip into the Prudent Reserve, they stepped up. The liability insurance bill that previously was due in September has been delayed until October. I continue to keep up with all correspondence. I attended the Intergroup Central Office Admin conference last weekend. It was well attended but not terribly well organized. Most groups have Venmo now and some have added PayPal. Group contributions overall are down but individual contributions are up. The general consensus is that the vast majority of fellowships, nationwide, are getting through this time in the same manner we are. There is consensus that communication with the fellowship is the most pressing issue. There weren't too many ideas regarding fundraising; Silent auctions (ask groups to contribute baskets that can be photographed), talent shows, and Bingo were the most common ideas. There was a lot of talk about accessibility to meetings. There seems to be a focus on reaching the hearing impaired. I have not had any requests for that in my time as administrator. Accessibility to those who do not have internet, or computers is important and there is info on our website about how to participate with Zoom on the phone. More physical meetings are happening, and I've heard these meetings are following good protocol.

### **Committee reports:**

**12 step chair- Amalia:** Will put my name and phone number in the chat for IGR's to take back to their groups. If any women would like to be added to the list please contact me. We are also looking for women who are bilingual for the list.

**Web Admin- Jeremy:** Our website has seen a 44% increase in traffic since last year. About half of those are to the remote meeting page. We are making updates to remote meeting info as they come.

### **IGRs at Large-**

**Susan:** I have spoken to 6 groups about contributing at the group level, and the importance of IGR representation.

**Claudia:** no report.

**Brian:** Will keep making announcements about 7th tradition.

**Brandon:** no report.

### **Liaison reports:**

**PI/CPC: Steph-** This month we got some pamphlets to a class at CSUMB, and are working on a list of remote meetings for hospitals and institutions. Also a member of our fellowship inquired about being on the PICPC sub-committee.

**GSR Liaison: Flossie-** At the last GSR meeting there wasn't much talk about finances. We had a couple people from other districts doing presentations, one was about how some areas have an Accessibility Committee to provide directions, help, info, resources, etc. And "Importance of Rotation" was the other topic presented.

**H&I:** no report.

**MBAR: Cindy-** MBAR is our local conference. We decided last month that we are going to act as if we can have an in person conference next year. We are holding a logo contest for our new MBAR logo, it's due by December 1st if you would like to participate. We have a private facebook page if you would like to get more frequent updates about MBAR.

### **Old Business and housekeeping:**

The 2021 budget committee will be meeting via Zoom 10/20 6pm. We will have a budget to present to you next month.

### **New business:**

We are needing a Group to host the B-day meeting for Nov. If your group is interested please contact Jana.

**Birthday Meeting:** We have a Birthday Sub-committee that is assisting groups. This group manages the waiting room and muting people, and is present to help the meeting run smoothly.

Meeting ID: 652-224-0517

Password: Sobriety

10/31/20 7pm

Group: Topic Tag

Speaker: Annette C.

Come dressed up if you'd like, and there will be a 50/50 raffle.

**Group information/announcements:**

Flossie: At a meeting I attended we discussed the difficulty of getting court cards signed. We thought of sending an email to whomever it concerns to say they were at the meeting.

Jana: I had a conversation with the DA office, they are not requiring signatures on court cards at this time, people are still given a court card to fill out what meetings they attend but are not required to get signatures.

Chris: Some groups have a generic email for the group so that if emails need to be sent out no one's anonymity is being compromised.

**7th Tradition observed****Next Meeting 11/10/20 7pm**

**MBAIAA**  
**Profit & Loss**  
**September 2020**

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	Sep 20
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>BIRTHDAY MEETINGS</b>	
7Th Tradition	148.00
<b>Total BIRTHDAY MEETINGS</b>	148.00
<b>GROUP CONTRIBUTIONS</b>	
Group Contributions	4,841.30
<b>Total GROUP CONTRIBUTIONS</b>	4,841.30
<b>OTHER CONTRIBUTIONS</b>	
Grateful Givers	1,894.94
<b>Total OTHER CONTRIBUTIONS</b>	1,894.94
<b>Total Income</b>	6,884.24
<b>Gross Profit</b>	6,884.24
<b>Expense</b>	
ANSWERING SERV.	227.20
BIRTHDAY EXPENSES	50.00
COMPUTER & SOFTWARE	8.06
COPIER MAINTENANCE CONTRA...	137.28
INSURANCE	140.00
INTERNET SERVICES	59.95
LITERATURE	165.90
OFFICE SUPPLIES	172.42
<b>Payroll</b>	
Payroll Wages	2,304.00
Taxes	-425.05
<b>Total Payroll</b>	1,878.95
RENT	821.00
TELEPHONE	80.44
<b>Total Expense</b>	3,741.20
<b>Net Ordinary Income</b>	3,143.04
<b>Net Income</b>	3,143.04

**MBAIAA**  
**Balance Sheet**  
As of September 30, 2020

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	<u>Sep 30, 20</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
CHASE - OPERATING (...0935)	8,284.36
CHASE - PRUDENT RES (...4798)	25,447.67
<b>Total Checking/Savings</b>	33,732.03
<b>Other Current Assets</b>	
<b>Inventory</b>	
Books	-902.69
Electronic Media	332.40
Medallions	508.60
Meeting Schedules	32.21
Pamphlets	817.11
Inventory - Other	727.87
<b>Total Inventory</b>	1,515.50
<b>Undeposited Funds</b>	4,048.50
<b>Total Other Current Assets</b>	5,564.00
<b>Total Current Assets</b>	39,296.03
<b>Other Assets</b>	
Security Deposit	620.00
<b>Total Other Assets</b>	620.00
<b>TOTAL ASSETS</b>	<b><u>39,916.03</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
Payroll Liabilities	-10,026.07
Payroll Tax Liability	-4,415.90
Sales Tax Payable	36.70
<b>Total Other Current Liabilities</b>	-14,405.27
<b>Total Current Liabilities</b>	-14,405.27
<b>Total Liabilities</b>	-14,405.27
<b>Equity</b>	
Opening Bal Equity	16,697.15
Retained Earnings	37,679.46
Net Income	-55.31
<b>Total Equity</b>	54,321.30
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>39,916.03</u></b>

**MBAIAA**  
**Profit & Loss Prev Year Comparison**  
**January through September 2020**

	Jan - Sep 20	Jan - Sep 19	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>BIRTHDAY MEETINGS</b>				
50-50 Raffle	576.00	2,311.50	-1,735.50	-75.1%
7Th Tradition	922.09	2,366.72	-1,444.63	-61.0%
Book Raffle	252.00	1,001.00	-749.00	-74.8%
<b>Total BIRTHDAY MEETINGS</b>	1,750.09	5,679.22	-3,929.13	-69.2%
<b>GROUP CONTRIBUTIONS</b>				
Group Contributions	23,261.26	26,395.89	-3,134.63	-11.9%
<b>Total GROUP CONTRIBUTIONS</b>	23,261.26	26,395.89	-3,134.63	-11.9%
<b>INTEREST INCOME</b>	1.35	2.35	-1.00	-42.6%
<b>LITERATURE SALES</b>	2,097.44	9,063.57	-6,966.13	-76.9%
<b>OTHER CONTRIBUTIONS</b>				
Bequest	0.00	3,000.00	-3,000.00	-100.0%
Grateful Givers	8,895.33	1,347.09	7,548.24	560.3%
Gratitude Month	332.00	500.00	-168.00	-33.6%
<b>Total OTHER CONTRIBUTIONS</b>	9,227.33	4,847.09	4,380.24	90.4%
<b>SPECIAL EVENTS</b>				
Detroit Raffle	713.65	0.00	713.65	100.0%
Hawaii Raffle	0.00	4,300.00	-4,300.00	-100.0%
<b>Total SPECIAL EVENTS</b>	713.65	4,300.00	-3,586.35	-83.4%
<b>STEERING &amp; IGR 7TH TRAD</b>	64.20	347.50	-283.30	-81.5%
<b>UNITY DAY income</b>	0.00	5,421.80	-5,421.80	-100.0%
<b>Total Income</b>	37,115.32	56,057.42	-18,942.10	-33.8%
<b>Cost of Goods Sold</b>				
<b>Cost of Goods Sold</b>				
COG-Books	602.79	932.40	-329.61	-35.4%
COG-Pamphlets	9.70	133.90	-124.20	-92.8%
Cost of Goods Sold - Other	9.25	180.55	-171.30	-94.9%
<b>Total Cost of Goods Sold</b>	621.74	1,246.85	-625.11	-50.1%
<b>Total COGS</b>	621.74	1,246.85	-625.11	-50.1%
<b>Gross Profit</b>	36,493.58	54,810.57	-18,316.99	-33.4%
<b>Expense</b>				
<b>ADVERTISING</b>				
Monterey County Weekly	343.10	1,372.40	-1,029.30	-75.0%
<b>Total ADVERTISING</b>	343.10	1,372.40	-1,029.30	-75.0%
<b>ANSWERING SERV.</b>	1,243.24	935.40	307.84	32.9%
<b>BANK CHARGES</b>				
Check Printing	0.00	8.00	-8.00	-100.0%
<b>Total BANK CHARGES</b>	0.00	8.00	-8.00	-100.0%
<b>BIRTHDAY EXPENSES</b>				
Bday cof-supply	0.00	868.53	-868.53	-100.0%
Bday rent	635.04	2,894.93	-2,259.89	-78.1%
BIRTHDAY EXPENSES - Other	319.93	25.35	294.58	1,162.1%
<b>Total BIRTHDAY EXPENSES</b>	954.97	3,788.81	-2,833.84	-74.8%
<b>CENTRAL OFFICE SEMINAR</b>	41.02	477.88	-436.86	-91.4%
<b>COMPUTER &amp; SOFTWARE</b>	568.55	410.29	158.26	38.6%
<b>COPIER MAINTENANCE CONTRA...</b>	707.44	686.77	20.67	3.0%
<b>IGR RENT</b>	0.00	180.00	-180.00	-100.0%

**MBAIAA**  
**Profit & Loss Prev Year Comparison**  
**January through September 2020**

	Jan - Sep 20	Jan - Sep 19	\$ Change	% Change
<b>INSURANCE</b>				
D&O Insurance	700.00	680.00	20.00	2.9%
INSURANCE - Other	1,120.00	1,205.00	-85.00	-7.1%
<b>Total INSURANCE</b>	<b>1,820.00</b>	<b>1,885.00</b>	<b>-65.00</b>	<b>-3.5%</b>
<b>INTERNET SERVICES</b>				
Web host/Domain Name	687.58	0.00	687.58	100.0%
INTERNET SERVICES - Other	599.50	448.05	151.45	33.8%
<b>Total INTERNET SERVICES</b>	<b>1,287.08</b>	<b>448.05</b>	<b>839.03</b>	<b>187.3%</b>
<b>LITERATURE</b>				
OFFICE EQUIPMENT	2,283.63	9,372.62	-7,088.99	-75.6%
OFFICE SUPPLIES	206.42	469.80	-263.38	-56.1%
	349.59	1,270.65	-921.06	-72.5%
<b>Payroll</b>				
Payroll Wages	20,180.00	21,482.00	-1,302.00	-6.1%
Taxes	-3,392.73	-3,944.64	551.91	14.0%
<b>Total Payroll</b>	<b>16,787.27</b>	<b>17,537.36</b>	<b>-750.09</b>	<b>-4.3%</b>
<b>POSTAGE</b>				
Stamps	298.75	110.00	188.75	171.6%
<b>Total POSTAGE</b>	<b>298.75</b>	<b>110.00</b>	<b>188.75</b>	<b>171.6%</b>
Reconciliation Discrepancies	0.00	0.85	-0.85	-100.0%
RENT	8,210.00	7,389.00	821.00	11.1%
Sales Tax Paid	195.73	682.00	-486.27	-71.3%
<b>SPEC. EVENTS EXPENSES</b>				
Chili Cook Off	0.00	50.00	-50.00	-100.0%
Hawaii Raffle	0.00	963.41	-963.41	-100.0%
Holiday Banquet	0.00	331.44	-331.44	-100.0%
SPEC. EVENTS EXPENSES - Ot...	274.34	0.00	274.34	100.0%
<b>Total SPEC. EVENTS EXPENSES</b>	<b>274.34</b>	<b>1,344.85</b>	<b>-1,070.51</b>	<b>-79.6%</b>
<b>TELEPHONE</b>				
TELEPHONE	802.03	652.54	149.49	22.9%
<b>UNCATEGORIZED EXPENSES</b>				
UNITY DAY Expense	175.73	0.00	175.73	100.0%
	0.00	3,874.42	-3,874.42	-100.0%
<b>Total Expense</b>	<b>36,548.89</b>	<b>52,896.69</b>	<b>-16,347.80</b>	<b>-30.9%</b>
<b>Net Ordinary Income</b>	<b>-55.31</b>	<b>1,913.88</b>	<b>-1,969.19</b>	<b>-102.9%</b>
<b>Net Income</b>	<b>-55.31</b>	<b>1,913.88</b>	<b>-1,969.19</b>	<b>-102.9%</b>