

# MBAIAA IGR MEETING MINUTES

November 10, 2020

- Meeting called to order at 7:00pm
- Serenity prayer and reading of the 12 traditions observed
- Attendees: 29 Voting members: 27
- New IGRs: Brady- Big Book Thumpers
- Birthdays/Milestones: Leslie- 11/9 28 years. Cindy- 10/21 8 years
- Steering committee intro: Jana (COA), Chris (Chairperson), Daniella (Recording secretary), Kate (Treasurer), Allison (IGR at large), Susan (IGR at large), Steph (PICPC), Brian (IGR at Large), Amalia (women's 12 step chair), Brandon (IGR at large), Jeremy (Web Admin).
- Reading/approval of previous minutes: Daniella. Approved as amended with 0 opposed.

## Chairperson report- Chris

Good evening, we have some great information to share with all of you! We hope you and your groups are all feeling the Gratitude we get to find by being members of AA to where we are able to help another suffering Alcoholic. The Steering committee and Intergroup have been very dedicated to ensuring our assistance remains helpful and available despite the constraints of meeting in person for the safety and well being of all. Just as a reminder AA literature IS still available through central office and we can be sure your groups and individuals are able to schedule a time to pick up books as needed. When you purchase a book through central office you are supporting AA GSO as we purchase the books through them. The small price difference is just to offset the shipping and tax cost. Later in the meeting we will discuss what we are excited to bring to the Fellowship in a Budget Proposal for 2021, and some meetings we will need your help as a fellowship to assist with over the upcoming Holidays. Please be sure in the upcoming meetings to discuss with your groups any feedback that they may want to relay to us as well as any activities your group may be hosting or doing over these next few months so anyone that may have the urgent desire for spiritual relief and fellowship may be able to be plugged in and spend some healing time with like minded individuals.

## Treasurer report- Kate

<b>Oct Gross</b>	<b>\$3477.25</b>
<b>Oct Expenses</b>	<b>\$6891.80</b>
<b>Net</b>	<b>\$ - 3414.55</b>

We paid several expenses this month, including the liability insurance and the quarterly coast weekly ad, and we had 2 large literature orders.

### **Central office admin report: Jana**

I expected a decrease in contributions after such a large increase in September. I do expect a good month in November, because this week I sent out over 100 letters and over 100 emails regarding November being gratitude month. It is generally a very successful fundraising campaign. We need IGRs to spread the word to your meetings about Gratitude month. The Birthday meeting in October was less well attended than the September Birthday meeting. Could be because it was on Halloween. We were able to conduct the 50/50 raffle and it went smoothly. We netted \$135.00. We are looking forward to hosting the Thanksgiving, Christmas and New Year's Alkathons and will be asking groups to host particular time slots. We have a proposed budget for 2021 to present tonight and IGR's to bring back to their meetings to vote on.

### **Committee reports:**

**12 step chair- Amalia:** Will put my name and phone number in the chat for IGR's to take back to their groups. We have about 48 women on our call list currently. We have had an increase in 12 step calls lately.

**Web Admin- Jeremy:** We continue to make updates to the website as they come in.

### **IGRs at Large-**

**Susan:** I have been announcing the importance of IGR representation and 7th tradition.

**Allison:** No report.

**Brian:** Will make announcements about IGR participation.

**Brandon:** Been announcing the importance of IGR participation. At a meeting I secretary we have seen an increase in contributions when taking a pause for the 7th tradition.

### **Liaison reports:**

**PI/CPC: Steph-** I had someone offer to be apart of the subcommittee, besides that nothing else to report.

**GSR Liaison: Flossie-** General Service District 1 representatives (our Monterey area) voted to contribute \$1200 to GSO New York from our funds. This was because GSO New York is in much more need of funds than our local General Service area, which has

had fewer expenses because of Covid-19 (meetings on Zoom instead of traveling expenses). The General Service's Technology Committee (New York) is working to correct issues with AA's Meeting App. Purchased a couple of years ago, it is an extremely popular and well-used App. Because of Covid, there has been a huge increase in the number of meetings listed on the site, and it is technologically overwhelmed.

**H&I:** no report.

**MBAR: Cindy-** Jana sent out a flyer for our logo contest, we are looking for a new MBAR logo. We have a private facebook page with the updated zoom meetings ID, that link is included in the chat.

### **Old Business and housekeeping:**

The 2021 budget presentation: A copy of the budget was sent to the IGRs. We got together a few weeks ago and it was a difficult process not knowing what the future holds. We came down in estimated contributions and literature sales, and kept expenses included that are needed to operate as an office. We decided to meet in 3-6 months to discuss how this budget is holding up during this uncertain time. We will also make this available to view on our website.

### **New business:**

**MBAIAA ZOOM ALCATHONS :** Holiday alcathons info and sign up sheets. Contact people are Jana, Amalia, and Christina to fill time slots. Please be sure when submitting your group or individual to fill in the time slot that you provide us with a contact phone number so we can be in touch with providing you Zoom sign on info.

**Birthday Meeting:** We have a Sub-committee that is available in assisting host groups and zoom security during the meeting.

Meeting ID: 652-224-0517

Password: Sobriety

11/28/20

Group: Serenity Group

Speaker: Charlie

There will be a fun fellowship event after the meeting as well.

### **Group information/announcements:**

**7th Tradition observed**

**Next Meeting 12/8/20 7pm**

**MBAIAA**  
**Profit & Loss**  
**October 2020**

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	<u>Oct 20</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>BIRTHDAY MEETINGS</b>	
50-50 Raffle	132.50
7Th Tradition	35.00
<b>Total BIRTHDAY MEETINGS</b>	<u>167.50</u>
<b>GROUP CONTRIBUTIONS</b>	
Group Contributions	1,672.83
<b>Total GROUP CONTRIBUTIONS</b>	1,672.83
<b>LITERATURE SALES</b>	958.80
<b>OTHER CONTRIBUTIONS</b>	
Grateful Givers	678.12
<b>Total OTHER CONTRIBUTIONS</b>	<u>678.12</u>
<b>Total Income</b>	<u>3,477.25</u>
<b>Gross Profit</b>	3,477.25
<b>Expense</b>	
<b>ADVERTISING</b>	
Monterey County Weekly	343.10
<b>Total ADVERTISING</b>	343.10
<b>ANSWERING SERV.</b>	256.20
<b>BIRTHDAY EXPENSES</b>	50.00
<b>COMPUTER &amp; SOFTWARE</b>	49.99
<b>INSURANCE</b>	
General Liabili	1,056.00
INSURANCE - Other	140.00
<b>Total INSURANCE</b>	<u>1,196.00</u>
<b>INTERNET SERVICES</b>	59.95
<b>LITERATURE</b>	2,132.20
<b>OFFICE SUPPLIES</b>	38.85
<b>Payroll</b>	
Payroll Wages	2,304.00
Taxes	-440.00
<b>Total Payroll</b>	<u>1,864.00</u>
<b>RENT</b>	821.00
<b>TELEPHONE</b>	80.51
<b>Total Expense</b>	<u>6,891.80</u>
<b>Net Ordinary Income</b>	<u>-3,414.55</u>
<b>Net Income</b>	<u><u>-3,414.55</u></u>

**MBAIAA**  
**Balance Sheet**  
As of October 31, 2020

	Oct 31, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
CHASE - OPERATING (...0935)	9,287.89
CHASE - PRUDENT RES (...4798)	25,447.67
<b>Total Checking/Savings</b>	34,735.56
<b>Other Current Assets</b>	
<b>Inventory</b>	
Books	-902.69
Electronic Media	332.40
Medallions	508.60
Meeting Schedules	32.21
Pamphlets	817.11
Inventory - Other	727.87
<b>Total Inventory</b>	1,515.50
<b>Undeposited Funds</b>	396.00
<b>Total Other Current Assets</b>	1,911.50
<b>Total Current Assets</b>	36,647.06
<b>Other Assets</b>	
<b>Security Deposit</b>	620.00
<b>Total Other Assets</b>	620.00
<b>TOTAL ASSETS</b>	<b>37,267.06</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
Payroll Liabilities	-10,026.07
Payroll Tax Liability	-4,415.90
Sales Tax Payable	36.70
<b>Total Other Current Liabilities</b>	-14,405.27
<b>Total Current Liabilities</b>	-14,405.27
<b>Total Liabilities</b>	-14,405.27
<b>Equity</b>	
<b>Opening Bal Equity</b>	16,697.15
<b>Retained Earnings</b>	37,679.46
<b>Net Income</b>	-2,704.28
<b>Total Equity</b>	51,672.33
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>37,267.06</b>

**MBAIAA**  
**Profit & Loss Prev Year Comparison**  
**January through October 2020**

	Jan - Oct 20	Jan - Oct 19	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>BIRTHDAY MEETINGS</b>				
50-50 Raffle	708.50	2,615.50	-1,907.00	-72.9%
7Th Tradition	957.09	2,691.72	-1,734.63	-64.4%
Book Raffle	252.00	1,123.00	-871.00	-77.6%
<b>Total BIRTHDAY MEETINGS</b>	1,917.59	6,430.22	-4,512.63	-70.2%
<b>GROUP CONTRIBUTIONS</b>				
Group Contributions	24,934.09	29,657.85	-4,723.76	-15.9%
<b>Total GROUP CONTRIBUTIONS</b>	24,934.09	29,657.85	-4,723.76	-15.9%
<b>INTEREST INCOME</b>	1.35	2.35	-1.00	-42.6%
<b>LITERATURE SALES</b>	3,056.24	9,722.11	-6,665.87	-68.6%
<b>OTHER CONTRIBUTIONS</b>				
Bequest	0.00	3,000.00	-3,000.00	-100.0%
Grateful Givers	9,607.74	1,893.09	7,714.65	407.5%
Gratitude Month	332.00	500.00	-168.00	-33.6%
<b>Total OTHER CONTRIBUTIONS</b>	9,939.74	5,393.09	4,546.65	84.3%
<b>SPECIAL EVENTS</b>				
Burgers and Bingo	0.00	479.00	-479.00	-100.0%
Detroit Raffle	713.65	0.00	713.65	100.0%
Hawaii Raffle	0.00	4,300.00	-4,300.00	-100.0%
<b>Total SPECIAL EVENTS</b>	713.65	4,779.00	-4,065.35	-85.1%
<b>STEERING &amp; IGR 7TH TRAD</b>	64.20	397.50	-333.30	-83.9%
<b>UNITY DAY income</b>	0.00	5,421.80	-5,421.80	-100.0%
<b>Total Income</b>	40,626.86	61,803.92	-21,177.06	-34.3%
<b>Cost of Goods Sold</b>				
<b>Cost of Goods Sold</b>				
COG-Books	602.79	1,368.20	-765.41	-55.9%
COG-Pamphlets	9.70	138.03	-128.33	-93.0%
Cost of Goods Sold - Other	9.25	180.55	-171.30	-94.9%
<b>Total Cost of Goods Sold</b>	621.74	1,686.78	-1,065.04	-63.1%
<b>Total COGS</b>	621.74	1,686.78	-1,065.04	-63.1%
<b>Gross Profit</b>	40,005.12	60,117.14	-20,112.02	-33.5%
<b>Expense</b>				
<b>ADVERTISING</b>				
Monterey County Weekly	686.20	1,372.40	-686.20	-50.0%
<b>Total ADVERTISING</b>	686.20	1,372.40	-686.20	-50.0%
<b>ANSWERING SERV.</b>	1,499.44	1,043.70	455.74	43.7%
<b>BANK CHARGES</b>				
Check Printing	0.00	8.00	-8.00	-100.0%
<b>Total BANK CHARGES</b>	0.00	8.00	-8.00	-100.0%
<b>BIRTHDAY EXPENSES</b>				
Bday cof-supply	0.00	868.53	-868.53	-100.0%
Bday rent	635.04	3,237.45	-2,602.41	-80.4%
BIRTHDAY EXPENSES - Other	279.09	25.35	253.74	1,001.0%
<b>Total BIRTHDAY EXPENSES</b>	914.13	4,131.33	-3,217.20	-77.9%
<b>CENTRAL OFFICE SEMINAR</b>	41.02	1,038.36	-997.34	-96.1%
<b>COMPUTER &amp; SOFTWARE</b>	568.54	472.57	95.97	20.3%
<b>COPIER MAINTENANCE CONTRA...</b>	707.44	770.43	-62.99	-8.2%
<b>IGR RENT</b>	0.00	180.00	-180.00	-100.0%

**MBAIAA**  
**Profit & Loss Prev Year Comparison**  
**January through October 2020**

	Jan - Oct 20	Jan - Oct 19	\$ Change	% Change
<b>INSURANCE</b>				
D&O Insurance	700.00	680.00	20.00	2.9%
General Liabili	1,056.00	0.00	1,056.00	100.0%
INSURANCE - Other	1,260.00	1,345.00	-85.00	-6.3%
<b>Total INSURANCE</b>	3,016.00	2,025.00	991.00	48.9%
<b>INTERNET SERVICES</b>				
Web host/Domain Name	687.58	0.00	687.58	100.0%
INTERNET SERVICES - Other	659.45	497.70	161.75	32.5%
<b>Total INTERNET SERVICES</b>	1,347.03	497.70	849.33	170.7%
LITERATURE	4,415.83	9,455.91	-5,040.08	-53.3%
<b>NON-PROFIT FEES</b>				
RRF-1 Register of Charity	200.71	0.00	200.71	100.0%
<b>Total NON-PROFIT FEES</b>	200.71	0.00	200.71	100.0%
OFFICE EQUIPMENT	206.42	526.92	-320.50	-60.8%
OFFICE SUPPLIES	529.28	1,309.88	-780.60	-59.6%
<b>Payroll</b>				
Payroll Wages	21,332.00	24,069.50	-2,737.50	-11.4%
Taxes	-3,612.73	-4,424.83	812.10	18.4%
<b>Total Payroll</b>	17,719.27	19,644.67	-1,925.40	-9.8%
<b>POSTAGE</b>				
Stamps	298.75	220.00	78.75	35.8%
<b>Total POSTAGE</b>	298.75	220.00	78.75	35.8%
Reconciliation Discrepancies	0.00	-9.15	9.15	100.0%
RENT	9,031.00	8,210.00	821.00	10.0%
Sales Tax Paid	195.73	682.00	-486.27	-71.3%
<b>SPEC. EVENTS EXPENSES</b>				
Burgers and Bingo	0.00	381.38	-381.38	-100.0%
Chili Cook Off	0.00	50.00	-50.00	-100.0%
Hawaii Raffle	0.00	1,746.96	-1,746.96	-100.0%
Holiday Banquet	0.00	331.44	-331.44	-100.0%
SPEC. EVENTS EXPENSES - Ot...	274.34	0.00	274.34	100.0%
<b>Total SPEC. EVENTS EXPENSES</b>	274.34	2,509.78	-2,235.44	-89.1%
TELEPHONE	882.54	723.81	158.73	21.9%
UNCATEGORIZED EXPENSES	175.73	0.00	175.73	100.0%
UNITY DAY Expense	0.00	3,874.42	-3,874.42	-100.0%
<b>Total Expense</b>	42,709.40	58,687.73	-15,978.33	-27.2%
<b>Net Ordinary Income</b>	-2,704.28	1,429.41	-4,133.69	-289.2%
<b>Net Income</b>	<b>-2,704.28</b>	<b>1,429.41</b>	<b>-4,133.69</b>	<b>-289.2%</b>