

MBAIAA IGR MEETING MINUTES

January 12, 2020

- Meeting called to order at 7:00pm
- Serenity prayer and reading of the 12 traditions observed
- Attendees: 37 Voting members: 34
- New IGRs: Karen- Wild women, Marize- Attitude adjustment.
- Birthdays/Milestones: Jana- 19 years 12/21, Flossie- 11 years 12/28, Brian- 6 years 1/7.
- Steering committee intro: Jana (COA), Chris (Chairperson), Daniella (Recording secretary), Kate (Treasurer), Brandon (IGR at large), Susan (IGR at large), Steph (PICPC), Brian (IGR at Large), Amalia (women's 12 step chair), Jeremy (Wed admin).
- Reading/approval of previous minutes: Daniella. Approved as presented with 0 opposed.

Chairperson report- Chris

Happy New Year and Welcome to the 1st IGR Meeting of 2021. There are several important matters on the agenda...we will ensure the Committee and Liaison reports are swift. First, I would like to extend my gratitude and appreciation to the Monterey Bay Area Fellowship for your HEALTHY and THRIVING living example of AA and the power of Service. The impact you all have made on my recovery is tremendous and I am very proud to have been a part of service with the Steering Committee, Intergroup, the Events (Unity Day, BINGO, BBQs, 50th Anniversary, Holiday Banquets, MONYPAA, Step Studies , so many Meetings (Physical, Zoom, Birthday, and Business).....I am very excited to witness and attend the many events and Fellowship functions are instore for us in the months and years to come.

My fellow committee members, I encourage you to remain in service and most importantly to be the example and the mentor for those who will follow and take positions as they become open as Principles should ALWAYS come before personalities. I am grateful for the Traditions and the protection it gives us as a Fellowship to not make quick decisions but rather rely upon a group conscious to be the loving and guiding light.

IGRs thank you for your attendance and the reporting back to your groups. The groups that we have within our fellowship have been the Hand of AA and the growth of IGR participation and attendance is very humbling. Please continue to ensure and voice to those groups you may attend that do not have IGR representation to have a member be available.... it's the only true way your group has a voice and vested interest in the shaping of the MBAIAA Fellowship.

To say I have learned a lot is an understatement... I have been changed and... I have been able to meet so many more people, make new friends, and most importantly create some outstanding memories. Thank you.

Treasurer report- Kate

Dec Gross	\$7,908.24
Dec Expenses	\$3,472.76
Net	\$4,435.48

On our P&L for December there are 2 charges for phone and internet because 1 is making up for a missed payment. We did a previous year comparison, and in conclusion due to outstanding contributions for gratitude month and from groups we financially ended up having a very good year. We returned the \$2,000 we previously took out of the prudent reserve, and added an additional \$7,000.

Central office admin report: Jana

Thank you all for your continuing service to MBAIAA. There are changes coming as far as the Steering Committee goes and I would like to say that this has been a group that has gotten things done in a cohesive way. We have managed to react quickly to these very unusual times, and MBAIAA has continued to thrive. The holiday Alcathons were well organized and fairly well attended and we learned so much. If we ever need to do virtual alcathons again we will be better equipped. I have been able to keep the office well stocked with books except for the hard back copy of the big book. World Services has informed me that the backordered Big Books will be delivered right after the 10th of January. I would like to order some of the books from the Grapevine and some lesser selling titles that we are currently out of. Since we have a little extra money, I feel like it is money well spent. Kate has gone over the Year end financial information. We have managed to come through this difficult year with a surplus, thanks only to our generous fellowship, and being careful with expenses. I will continue to be responsive to the office needs, and the needs of those who might need supplies. I look forward to resuming more office time as we move into the New Year with hope.

Committee reports:

12 step chair- Amalia: I will put my name and phone number in the chat to take back to groups, we have a pretty full list but are always happy to take more numbers.

Web Admin- Jeremy: We continue to make updates to the website as they come in. I am restructuring the website so it may get more traffic and integrate multiple meeting pages.

IGRs at Large-

Susan: I will be announcing about the birthday meeting this month, and the importance of donating.

Allison: I have been announcing about the IGR meeting happening and elections, and attending meetings that may not have IGR reps and making announcements.

Brian: I have been making announcements about IGR representations at meetings.

Brandon: I continue to make announcements for the need to have IGR representation.

Liaison reports:

PI/CPC: Steph- It has been a wonderful experience being of service on the steering committee. This past month I reached out to different hospitals and institutions in the area letting them know about the remote meeting alcathons happening.

GSR Liaison: Flossie- Our GSR meeting is the 3rd tuesday of the month. Starting January Jessica A. is the DCMC for our area. We filled almost all service positions, one still available is the PICPC position. Financially GSO New York previously took out several million out of their prudent reserve earlier in the year, and recently they had to draw more money out of that account.

H&I: no report.

MBAR: Cindy- Our prior meeting was last Saturday, and we voted to not have an in person MBAR this year. It will be a virtual event, and we will keep the fellowship updated on that. We would love to hear ideas about holding virtual events. I will put my email in the chat.

Old Business and housekeeping:

New business:

The Steering Committee is comprised of

1. Chairperson
2. Recording Secretary
3. Treasurer
4. 6 IGRs –at-large
5. Men's and Women's 12th Step chairs
6. PICPC Chair

There are currently 3 IGRs-at -large in place that are willing to continue in their position. (Susan B, Allison B, and Brandon L).

Mens 12th Step Chair is Brian S.

PICPC Chair is Stephanie J.

We will be voting on and hopefully filling the remaining available positions.

Voted in are:

Steering Committee Chairperson - **Daniella**

Steering Committee Treasurer - **Amalia**

Steering Committee Recording Secretary - **Jessica L.**

Three IGR-at large positions - **Brianne, Jane, Karen**

Women's 12th Step Chair - **Norma**

Birthday Meeting Coordinator. - **Ramona**

January Birthday Meeting: We have a Sub-committee that is available in assisting host groups and zoom security during the meeting.

Meeting ID: 652-224-0517

Password: Sobriety

1/30/20 7pm

HostGroup: Sunrise Group

Speaker:

Meeting Room Opens 30 min Before and Stays Open 30 min after for Fellowship. MBAIAA will now be mailing chips to those celebrating an Annual Birthdays chips available are 1-60yrs!!! Send Jana an email with your address and she will ensure your chip is in the mail!!

Group information/announcements:

Attitude Adjustment Milestone Meeting last Sat of the Month 7pm has been added as the Attitude Adjustment Meeting.

7th Tradition observed

Next Meeting 2/9/21 7pm

MBAIAA
Profit & Loss
December 2020

	Dec 20
Ordinary Income/Expense	
Income	
BIRTHDAY MEETINGS	
50-50 Raffle	240.00
Total BIRTHDAY MEETINGS	240.00
GROUP CONTRIBUTIONS	
Group Contributions	4,943.88
Total GROUP CONTRIBUTIONS	4,943.88
LITERATURE SALES	310.49
OTHER CONTRIBUTIONS	
Grateful Givers	1,198.87
Gratitude Month	1,215.00
Total OTHER CONTRIBUTIONS	2,413.87
Total Income	7,908.24
Gross Profit	7,908.24
Expense	
ANSWERING SERV.	298.20
COPIER MAINTENANCE CONTRA...	68.64
INSURANCE	140.00
INTERNET SERVICES	119.92
Payroll	
Payroll Wages	2,304.00
Taxes	-440.00
Total Payroll	1,864.00
RENT	821.00
TELEPHONE	161.00
Total Expense	3,472.76
Net Ordinary Income	4,435.48
Net Income	4,435.48

MBAIAA
Balance Sheet
As of January 11, 2021

	Jan 11, 21
ASSETS	
Current Assets	
Checking/Savings	
CHASE - OPERATING (...0935)	10,497.48
CHASE - PRUDENT RES (...4798)	34,447.67
Total Checking/Savings	44,945.15
Other Current Assets	
Inventory	
Books	-902.69
Electronic Media	332.40
Medallions	508.60
Meeting Schedules	32.21
Pamphlets	817.11
Inventory - Other	727.87
Total Inventory	1,515.50
Undeposited Funds	555.70
Total Other Current Assets	2,071.20
Total Current Assets	47,016.35
Other Assets	
Security Deposit	620.00
Total Other Assets	620.00
TOTAL ASSETS	47,636.35
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	-10,026.07
Payroll Tax Liability	-7,706.98
Sales Tax Payable	36.70
Total Other Current Liabilities	-17,696.35
Total Current Liabilities	-17,696.35
Total Liabilities	-17,696.35
Equity	
Opening Bal Equity	16,697.15
Retained Earnings	49,325.05
Net Income	-689.50
Total Equity	65,332.70
TOTAL LIABILITIES & EQUITY	47,636.35

MBAIAA
Profit & Loss Prev Year Comparison
December 2020

	Dec 20	Dec 19	\$ Change
Ordinary Income/Expense			
Income			
BIRTHDAY MEETINGS			
50-50 Raffle	240.00	0.00	240.00
Total BIRTHDAY MEETINGS	240.00	0.00	240.00
CONFERENCES			
MBAR	0.00	363.23	-363.23
Total CONFERENCES	0.00	363.23	-363.23
GROUP CONTRIBUTIONS			
Group Contributions	5,043.88	2,931.36	2,112.52
Total GROUP CONTRIBUTIONS	5,043.88	2,931.36	2,112.52
LITERATURE SALES	310.49	2,128.20	-1,817.71
OTHER CONTRIBUTIONS			
Grateful Givers	1,198.87	20.00	1,178.87
Gratitude Month	1,215.00	1,351.50	-136.50
Total OTHER CONTRIBUTIONS	2,413.87	1,371.50	1,042.37
SPECIAL EVENTS			
Holiday Banquet			
50/50	0.00	340.00	-340.00
7th Tradition	0.00	335.36	-335.36
Meal tickets	0.00	640.00	-640.00
Prize Raffle	0.00	240.00	-240.00
Total Holiday Banquet	0.00	1,555.36	-1,555.36
Total SPECIAL EVENTS	0.00	1,555.36	-1,555.36
STEERING & IGR 7TH TRAD	0.00	52.00	-52.00
Total Income	8,008.24	8,401.65	-393.41
Cost of Goods Sold			
Cost of Goods Sold			
COG-Books	0.00	104.54	-104.54
Cost of Goods Sold - Other	0.00	0.00	0.00
Total Cost of Goods Sold	0.00	104.54	-104.54
Total COGS	0.00	104.54	-104.54
Gross Profit	8,008.24	8,297.11	-288.87
Expense			
ANSWERING SERV.	298.20	114.80	183.40
BIRTHDAY EXPENSES			
Bday rent	0.00	363.28	-363.28
BIRTHDAY EXPENSES - Other	0.00	190.86	-190.86
Total BIRTHDAY EXPENSES	0.00	554.14	-554.14
COPIER MAINTENANCE CONTRA...	68.64	76.61	-7.97
IGR RENT	0.00	180.00	-180.00
INSURANCE	140.00	140.00	0.00
INTERNET SERVICES			
Web host/Domain Name	0.00	350.00	-350.00
INTERNET SERVICES - Other	119.92	59.95	59.97
Total INTERNET SERVICES	119.92	409.95	-290.03
OFFICE SUPPLIES	0.00	21.93	-21.93

MBAIAA
Profit & Loss Prev Year Comparison
December 2020

	Dec 20	Dec 19	\$ Change
Payroll			
Payroll Wages	2,304.00	2,357.50	-53.50
Taxes	-440.00	-448.96	8.96
Total Payroll	1,864.00	1,908.54	-44.54
RENT	821.00	821.00	0.00
SPEC. EVENTS EXPENSES			
Holiday Banquet	0.00	165.47	-165.47
SPEC. EVENTS EXPENSES - Ot...	0.00	8.22	-8.22
Total SPEC. EVENTS EXPENSES	0.00	173.69	-173.69
TELEPHONE	161.00	83.76	77.24
Total Expense	3,472.76	4,484.42	-1,011.66
Net Ordinary Income	4,535.48	3,812.69	722.79
Net Income	4,535.48	3,812.69	722.79

MBAIAA
Profit & Loss
 January through December 2020

	Jan - Dec 20
Ordinary Income/Expense	
Income	
BIRTHDAY MEETINGS	
50-50 Raffle	1,058.50
7Th Tradition	997.09
Book Raffle	252.00
Total BIRTHDAY MEETINGS	2,307.59
GROUP CONTRIBUTIONS	
Group Contributions	33,369.76
Total GROUP CONTRIBUTIONS	33,369.76
INTEREST INCOME	1.35
LITERATURE SALES	3,439.98
OTHER CONTRIBUTIONS	
Grateful Givers	12,087.28
Gratitude Month	7,479.00
Total OTHER CONTRIBUTIONS	19,566.28
SPECIAL EVENTS	
Detroit Raffle	713.65
Monypaa	1,848.20
Total SPECIAL EVENTS	2,561.85
STEERING & IGR 7TH TRAD	64.20
Total Income	61,311.01
Cost of Goods Sold	
Cost of Goods Sold	
COG-Books	602.79
COG-Pamphlets	9.70
Cost of Goods Sold - Other	9.25
Total Cost of Goods Sold	621.74
Total COGS	621.74
Gross Profit	60,689.27
Expense	
ADVERTISING	
Monterey County Weekly	686.20
Total ADVERTISING	686.20
ANSWERING SERV.	2,053.84
BIRTHDAY EXPENSES	
Bday rent	635.04
BIRTHDAY EXPENSES - Other	330.09
Total BIRTHDAY EXPENSES	965.13
CENTRAL OFFICE SEMINAR	41.02
COMPUTER & SOFTWARE	568.54
COPIER MAINTENANCE CONTRA...	844.72
INSURANCE	
D&O Insurance	700.00
General Liabili	1,056.00
INSURANCE - Other	1,540.00
Total INSURANCE	3,296.00

MBAIAA
Profit & Loss
 January through December 2020

	Jan - Dec 20
INTERNET SERVICES	
Web host/Domain Name	687.58
INTERNET SERVICES - Other	779.37
Total INTERNET SERVICES	1,466.95
LITERATURE	4,610.95
NON-PROFIT FEES	
RRF-1 Register of Charity	200.71
Total NON-PROFIT FEES	200.71
OFFICE EQUIPMENT	206.42
OFFICE SUPPLIES	557.66
Payroll	
Payroll Wages	24,788.00
Taxes	-4,202.20
Total Payroll	20,585.80
POSTAGE	
Stamps	428.56
Total POSTAGE	428.56
RENT	10,673.00
Sales Tax Paid	289.30
SPEC. EVENTS EXPENSES	349.61
TELEPHONE	1,043.54
UNCATEGORIZED EXPENSES	175.73
Total Expense	49,043.68
Net Ordinary Income	11,645.59
Net Income	11,645.59

MBAIAA
Profit & Loss Prev Year Comparison
January through December 2020

	Jan - Dec 20	Jan - Dec 19
Ordinary Income/Expense		
Income		
BIRTHDAY MEETINGS		
50-50 Raffle	1,058.50	2,868.50
7Th Tradition	997.09	2,968.72
Book Raffle	252.00	1,193.00
Total BIRTHDAY MEETINGS	2,307.59	7,030.22
CONFERENCES		
MBAR	0.00	363.23
Total CONFERENCES	0.00	363.23
GROUP CONTRIBUTIONS		
Group Contributions	33,369.76	35,348.60
Total GROUP CONTRIBUTIONS	33,369.76	35,348.60
INTEREST INCOME	1.35	2.35
LITERATURE SALES	3,439.98	12,250.22
OTHER CONTRIBUTIONS		
Bequest	0.00	3,000.00
Grateful Givers	12,087.28	1,923.09
Gratitude Month	7,479.00	7,063.10
Total OTHER CONTRIBUTIONS	19,566.28	11,986.19
SPECIAL EVENTS		
Burgers and Bingo	0.00	479.00
Detroit Raffle	713.65	0.00
Hawaii Raffle	0.00	4,300.00
Holiday Banquet		
50/50	0.00	340.00
7th Tradition	0.00	335.36
Meal tickets	0.00	640.00
Prize Raffle	0.00	240.00
Total Holiday Banquet	0.00	1,555.36
Monypaa	1,848.20	0.00
Total SPECIAL EVENTS	2,561.85	6,334.36
STEERING & IGR 7TH TRAD	64.20	485.50
UNITY DAY income	0.00	5,421.80
Total Income	61,311.01	79,222.47
Cost of Goods Sold		
Cost of Goods Sold		
COG-Books	602.79	1,735.64
COG-Pamphlets	9.70	146.51
Cost of Goods Sold - Other	9.25	180.55
Total Cost of Goods Sold	621.74	2,062.70
Total COGS	621.74	2,062.70
Gross Profit	60,689.27	77,159.77
Expense		
ADVERTISING		
Monterey County Weekly	686.20	1,372.40
Total ADVERTISING	686.20	1,372.40
ANSWERING SERV.	2,053.84	1,257.70

MBAIAA
Profit & Loss Prev Year Comparison
January through December 2020

	Jan - Dec 20	Jan - Dec 19
BANK CHARGES		
Check Printing	0.00	8.00
Service Charges	0.00	9.55
Total BANK CHARGES	0.00	17.55
BIRTHDAY EXPENSES		
Bday cof-supply	0.00	868.53
Bday rent	635.04	3,600.73
BIRTHDAY EXPENSES - Other	330.09	308.53
Total BIRTHDAY EXPENSES	965.13	4,777.79
CENTRAL OFFICE SEMINAR	41.02	1,050.55
COMPUTER & SOFTWARE	568.54	472.57
COPIER MAINTENANCE CONTRA...	844.72	915.68
IGR RENT	0.00	360.00
INSURANCE		
D&O Insurance	700.00	680.00
General Liabili	1,056.00	1,056.00
INSURANCE - Other	1,540.00	1,625.00
Total INSURANCE	3,296.00	3,361.00
INTERNET SERVICES		
Web host/Domain Name	687.58	350.00
INTERNET SERVICES - Other	779.37	607.30
Total INTERNET SERVICES	1,466.95	957.30
LITERATURE	4,610.95	11,225.00
NON-PROFIT FEES		
RRF-1 Register of Charity	200.71	0.00
Total NON-PROFIT FEES	200.71	0.00
OFFICE EQUIPMENT	206.42	742.36
OFFICE SUPPLIES	557.66	1,359.94
Payroll		
Payroll Wages	24,788.00	28,911.00
Taxes	-4,202.20	-5,328.04
Total Payroll	20,585.80	23,582.96
POSTAGE		
Stamps	428.56	220.00
Total POSTAGE	428.56	220.00
Reconciliation Discrepancies	0.00	-8.94
RENT	10,673.00	9,852.00
Sales Tax Paid	289.30	682.00
SPEC. EVENTS EXPENSES		
Burgers and Bingo	0.00	381.38
Chili Cook Off	0.00	50.00
Hawaii Raffle	0.00	1,746.96
Holiday Banquet	0.00	496.91
SPEC. EVENTS EXPENSES - Ot...	349.61	8.22
Total SPEC. EVENTS EXPENSES	349.61	2,683.47

1:37 PM

01/04/21

Accrual Basis

MBAIAA
Profit & Loss Prev Year Comparison
January through December 2020

	<u>Jan - Dec 20</u>	<u>Jan - Dec 19</u>
TELEPHONE	1,043.54	878.84
UNCATEGORIZED EXPENSES	175.73	0.00
UNITY DAY Expense	0.00	3,874.42
Total Expense	<u>49,043.68</u>	<u>69,634.59</u>
Net Ordinary Income	<u>11,645.59</u>	<u>7,525.18</u>
Net Income	<u><u>11,645.59</u></u>	<u><u>7,525.18</u></u>